



Community Development Department

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November 17, 2003

RE: FY 2004-2005 Community Development Block Grant Application

Dear Community Development Block Grant Applicant,

Please find enclosed an application for funding under the Community Development Block Grant Program, as operated by Sandy City and funded by the Federal Government. The enclosed application is for the 2004-2005 funding year (July 1, 2004 through June 30, 2005). As with many Federal programs this year, our expected allocation from HUD this coming fiscal year will be reduced by 20% over 2001-02 funding levels. Because of prior obligations, actual available funding for CDBG projects will be limited to the following spending caps:

Total Grant:	\$493,000	(estimated amount by HUD)
/ Previously Committed Funds	\$312,894	(includes section 108 loan repayment and administration of program)
/ Public Service Cap of 15%:	\$73,950	
/ Remaining funds for housing, Public Works, Parks, etc.:	\$106,156	

Sandy City will be accepting applications until Friday, December 12, 2003 at 5:00 p.m. Any application received in our office after the deadline may not be considered for the upcoming funding year. If you should have any questions or require technical assistance (i.e., "Is my project legal under Federal guidelines?"), please contact Brok Armantrout, CDBG Program Administrator, at 801-568-6071. Please send completed applications to:

Brok Armantrout
CDBG Program Administrator
Sandy City Community Development Department
10000 Centennial Parkway
Sandy, UT 84070-4148

Additional information may also be submitted via email at "sandypo.barmant@state.ut.us." Additional copies of the application are also available at the Sandy City website (www.sandy-city.net). I look forward to your application.

Sincerely,

Brok Armantrout
CDBG Administrator

SANDY CITY, UTAH
COMMUNITY DEVELOPMENT BLOCK GRANT
PROPOSAL FORM, FY 2004-2005

1. **Title of Proposal:** _____
2. **Proposal Location:** _____
3. **Contact Person (Project Manager):** _____
Telephone # () _____
4. **Proposal Summary:** Provide a summary of needs and how proposed project will meet these needs (use a separate sheet).
5. **Quantitative Benefits.** List expected measurable products of the proposed project on a separate sheet..
6. **Project Budget:**
 - a. CDBG Funding Requested: \$ _____
 - b. Other Funding. Identify the sources and amounts of all "other" funding for the Project (either applied for or received)
 - c. Total Cost of the Entire Project: \$ _____
 - d. How Long will CDBG Funds be Needed: _____
 - e. Budget Breakdown. Identify budget estimates for each major item for CDBG Funds requested (i.e. salaries, supplies, engineering, etc.).
7. Sandy City residents assisted annually: _____
Money spent annually on Sandy residents: \$ _____

Proposal Deadline:

Friday, December 12, 2003 at 5:00 p.m.

